

# WISSETT PARISH COUNCIL

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## MINUTES OF THE WISSETT ANNUAL MEETING OF THE PARISH AND THE PARISH COUNCIL MEETING HELD ON THURSDAY 21<sup>st</sup> MAY 2015 AT 7.30PM IN THE VILLAGE HALL

**PRESENT:** Hannah Pretty (Chairman), Matthew Wetmore (Vice Chairman), Andrew Howlett, Julian Harris, Paul Parry

**APOLOGIES:** Tony Goldson

**NOT PRESENT:** WPC Jackie Adams

**ALSO PRESENT:** Bill Simpson (Parish Clerk), David Ritchie (District Councillor) and one member of the public.

### ANNUAL MEETING OF THE PARISH

Hannah Pretty read out the Chairman's report for the past year, copy attached. Questions were invited from the public. It was asked if the Council were going to co-opt for the 3 vacancies. It was confirmed this was the case, and that one person had already been invited to join the Council.

### PARISH COUNCIL MEETING

#### **ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE:**

Hannah Pretty was elected Chairman and duly signed the acceptance of office. Mathew Wetmore was elected as Vice Chairman.

Mathew Wetmore, Julian Harris and Andrew Howlett all duly signed their acceptance of office. All were signed in the presence of the Clerk.

#### **DECLARATIONS OF INTEREST:**

None

#### **REGISTER OF INTEREST AND ELECTION EXPENSE RETURNS:**

Clerk reminded all Councillors that it was their responsibility to complete.

#### **MINUTES OF THE MEETING HELD ON 19<sup>th</sup> March 2015:**

Minutes of the meeting were signed as a true copy.

#### **CO-OPTION OF PROSPECTIVE COUNCILLORS:**

Several people have expressed an interest in joining the Council and were discussed. It was unanimously agreed to co-opt Paul Parry to the Council. He accepted and duly signed the acceptance of office in the presence of the Clerk. The Council asked the Clerk to approach one of the other interested parties with an invitation to join the Council.

### **REQUEST FOR DISPENSATIONS.**

None received, although cheques have been raised for the annual grants for the Churchyard and the Wissett Web. Also expect to receive Village Hall insurance renewal soon.

### **REPORTS:**

Keith Fawkner-Simpson will attend the September meeting to present the outline of formulating a Village Emergency Plan.

No action yet on the access to Village car park opposite the Church gate. All to inspect by next meeting to discuss limiting access.

Lighting for the Village field car park has been selected and will be ordered. To obtain a quotation for the connection to the electricity supply.

VAS signs are due soon. Post still to be installed and we should have use of them shortly after for an initial period of 1 week. Clerk to arrange insurance and the rota with the sharing Villages.

The new waste bin has now been supplied to the Village Field. Clerk advised still awaiting the cost of supply and installation of alternative dog waste bin as suggested by Waveney Norse.

No responses to advert for someone to cut the grass verge outside the village hall and the Village field. Clerk to ask Waveney Norse for quotation and to try and arrange temporary agreement with a contact from Spexhall.

Tony Goldson has informed the Clerk that the hedges in The Street will be cut by WDC in the Autumn, after nesting season. Council expressed concern over safety as may be a hazard, limiting visibility for drivers. Clerk to advise Tony Goldson.

The purchase of the allotment land has stalled due to cost. David Ritchie will investigate for the Council.

The sale of the land near Rumburgh has stalled due to potential legal costs over land registry. Council agreed to meet expenses of up to £100 for the Clerk to make direct enquiries to the Land Registry office.

The bridge on Mill Lane has been repaired by persons unknown. They have not used the original capping, and still shows as works outstanding on the WDC website. Clerk to investigate.

David Ritchie updated the Council on the County election results and expressed that he was pleased with the actions of Wissett Parish Council.

### **SALC THE LOCAL COUNCILLOR PUBLICATION:**

There was no recent copy to discuss, delayed due to elections.

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### **PLANNING APPLICATIONS/DECISIONS:**

DC/14/429/FUL 6 The Street, previously agreed by the Council, has been granted by Waveney District Council.

The following 2 applications were considered and agreed by the Council;

DC/15/1419/FUL - Grove Farmhouse, Mill Road - Erection of a summer house

DC/15/1780/FUL - Orchard House, Chediston Rd - Const det. Cart house/garage & side extension

### **FINANCE:**

The Annual Audit had been prepared and agreed and signed off by our internal auditor. Clerk to send to BDO for external audit.

Council examined and signed off ready to be posted to external auditors.

The Clerk presented a new Village Assets Register for discussion.

The budget was reviewed with no comment.

Income of £1,740 has been received as 1<sup>st</sup> payment for Precept.

EON have made an error in the direct debit, but will be rectified.

Account balances at 8<sup>th</sup> May – Current £4,361.88, Deposit £7,331.69

### **ACCOUNTS FOR PAYMENT:**

List was agreed and cheques signed.

### **STANDING ORDERS, FINANCIAL REGULATIONS & CODE OF CONDUCT:**

The new Council resolved to accept these as supplied from SALC and NALC.

Clerk to keep and make copies available upon request.

### **SUMMONS TO ATTEND PARISH COUNCIL MEETINGS:**

The new Council resolved that all Parish Councillors would accept Summons to Attend by email as per LAIS1375.

### **CORRESPONDENCE/CIRCULARS:**

One from AON Insurance was discussed, but dismissed as not due nor requested.

Council requested that the Clerk only forwards LAIS information documents that are relevant to them.

### **MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL;**

None

**DATE OF NEXT MEETING – Thursday 16<sup>th</sup> July 2015 at 7:30pm**

**Meeting closed at 9.35pm**

# WISSETT PARISH COUNCIL

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## Annual Parish Meeting 21<sup>st</sup> May 2015

### Chairmans report 2014/2015

#### **Finance:**

I can report that the Councils finances remain good with yearend closing balance of £4,111.04 in the current account and £7,331.69 in the saver account. There were cheques to the value of £551.60 not presented prior to the financial yearend making the carried forward balance £3,559.44 for the current account

The Councils expenditure was £3,941.60 with income of £3,618.64

The precept for 2015/2016 was raised from £3,395.00 to £3,480.00 an increase of 2.5%.

#### **Developments over the year:**

Electricity has been provided to the village field. This has enabled us to provide lighting to the village car park. The “kiosk” housing the supply is equipped with sockets, allowing us to have an electricity supply to any equipment required for functions on the field.

Vehicle Activated Speed (VAS) signs have been ordered and post locations agreed. In order to minimise the cost we have bought these in conjunction with 3 other local Parish's. This means we will have them approximately every 3 months for a period of 4 weeks. These are still to be paid for at an anticipated £1,100.00.

We are still negotiating the potential purchase of the allotment site as an asset to the village. Waveney District Council has so far offered for £500, with them making a contribution to a maximum of £200.00 towards our legal costs.

We are investigating the sale of the approximate 2 acres of land owned by Wissett at the Rumburgh end of the village. This is currently rented out at £100 per year. Our intention is to reinvest monies raised from the sale into a facility nearer the village centre.

In February 2015 we established a village website [www.wissett.onesuffolk.net](http://www.wissett.onesuffolk.net)

#### **Grants:**

The Parish Council made grants of £150.00 for churchyard maintenance, £100.00 for the Wissett Web, and £450.30 for the Village Hall Committee to pay for the annual insurance.

#### **Chairman's thanks:**

I should like to thank all members of the Council and the Clerk for their help, support and time over the last year.

A special thank you to Councillor's David Ball, Anne Andrews and Wayne Taylor.

After many years of service to the village, David and Anne have decided to retire and not stand for re-election. Wayne also decided not to stand for election this year.

I would also like to thank County Councillor Tony Goldson and District Councillor David Ritchie for their continued support for the village over the last year.